

CHS Band Booster Board Meeting Minutes August 2, 2017

Attendees:

Kelly McEniry, Katherine Jackson, Alissa Mireles, TJ Jeremiah, Cathy Jain, Julia Bergstrom, Ted Page, Shakira Williams, Marisol Baltazar, Dina Masamoto, Mary Andrews, Tricia Fairbanks, Stephanie Roberts, Jon McGuffin, Libby McGuffin, Becky Sackin, Elissa Kuznik, Kym Tedesco, Dana Mekler, Paula Puriski, Peter Manzi, Rick Curly, Phyllis Curly, Nolan Davis, Vanessa Davis, Sally Araujo

CHS Band Booster Board Meeting Agenda

Meeting called to order at 6:38 p.m.

- The meeting began with individual introductions of board members and general members present.

Treasurer's Report:

- The final 2016-2017 treasurer's report as of July 31, 2017 was presented.
- The current balance is almost \$17,000 in the checking account and \$15,000 in the money market.
- Dina made a motion to approve the final 2016-2017 treasurer's report. Julia second. Motion passed.
- The 2017-2018 budget with a breakdown of income and expenses was presented for review. This budget will be approved at the general meeting on August 18, 2017.

Director's Report:

- The school district will fully fund the new band uniforms, shakos and plumes. Students will purchase their own black marching shoes. The new black uniform pants should arrive by October 1st and will be worn this year. The new shakos and jackets will arrive at a later date. The entire new uniform will be worn during the 2018 marching season.
- Band camp will be daily from 8:45 a.m. to 3:45 p.m. from August 7th to August 18th.
- CHS was offered the opportunity to host a guard show this year, but the District Office decided against it. Mr. Manzi is not sure why they decided not to allow CHS to host a guard show this year.

5) Officer and Chair Reports

President:

- This year's booster board meeting procedure: The plan is that there will be more presentation of information and less discussion during the meetings. Discussion can potentially take place

outside the monthly meetings. This will be one way to minimize the length of each monthly board meeting.

- Kelly and Mr. Manzi met with the coaches to discuss their pay. \$39,200 has been budgeted for coaches pay this year. This is an increase of \$1,500 compared to last year.

- Kelly will send out to the board the current and updated booster board list with each member's contact information.

Exec VP: Nothing to report.

Secretary: Nothing to report.

Treasurer:

- Cathy is setting up a database to track incoming donations.

VP Communications:

- Kym revised the CHS Bands email blast format. She is open to suggestions for any formatting changes.

- Contact Kym if you want information included in the weekly email blast. She would like to receive it no later than 1:00 p.m. on each Sunday to be able to include it in that week's newsletter.

VP Ways & Means:

- The ROI discount card fundraiser is on Saturday, August 12th from 9:00 a.m. to noon. A link to the SignUpGenius was sent out in the most recent newsletter. ROI discount cards are for local vendors and will be sold for \$20.00 each. The band will make \$10.00 for each card sold. The goal is for the band to make \$3,000.00 on Saturday, August 12th and another \$3,000.00 from individual ROI card sales after the whole band sale on August 12th.

- On the day of the ROI Card fundraiser, there will be an opportunity for teams to put their names in a basket for a raffle for one of ten \$25.00 Amazon.com gift cards. For every five ROI Cards that a team sells, each team member can put his/her name in the basket. The group who receives the largest total in donations will also be able to add their names to the basket. The drawing will be held at the band camp potluck on August 18th.

- There will be a restaurant night on Saturday, August 12th from 12:00 to 4:00 p.m. at Pizza Press in the Westfield Mall. This restaurant fundraiser will be right after the ROI Card fundraiser. A flyer will need to be presented.

- Mary put together a "No Selling Fundraisers" list. She would like the board members to encourage other band families to sign up for at least the first two fundraisers on that list: Purchasing gift cards AKA Booster Bucks at www.shopwithscrip.com and using the Benefit App for purchasing gift cards. There will be some students at the potluck with computers that will encourage parents to sign up for Booster Bucks and Benefit App. Information about these fundraisers can be included in an email blast to band families.

•The Cultural Arts Grant meeting is on August 7th from 6:00 to 8:00 p.m. at Dove Library. Shakira volunteered to fill out the Cultural Arts Grant application for the band this year.

VP Publicity: Nothing to report.

VP Uniforms:

•Tricia and Stephanie recently cleaned and organized the storage bins.

•They need to buy a tub to store extra socks and other items under the uniform rack. Before purchasing socks, hair supplies and other items, they will ask for donations.

•Students this year will wear dark shorts and white tops. Maybe alumni can donate their old P.E. shorts for those who might need shorts to wear under their uniform.

•The old uniform jackets still need to be dry cleaned. The school district pays for the uniform dry cleaning. Jacket fittings will begin on Wednesday, August 9th. After the students have been fitted, only those jackets will be sent in to be dry cleaned.

•What do we do with the old white uniform pants once the black ones come in? Do we throw them away or donate them? We will need to discuss this and decide.

VP Transportation:

•Four trucks with trailer hitches are needed for marching season. An email will go out requesting to borrow trucks. The alternate plan would be to rent trucks, however a request will be made to borrow trucks to try to avoid having to rent any.

•The big trailer will need maintenance. Maintenance is usually done by WOT Marine. They usually only charge the band for parts, but provide labor for free.

VP Guard: Nothing to report.

VP Drumline: Position still open. Nothing to report.

VP Travel: Nothing to report.

Freshman/New Parent Liaison:

•Julia sent out a welcome email to new parents about the new/freshman parent meeting next week. Becky will be at that meeting as well to try to recruit bus chaperones.

Hospitality:

•A Co-Chair Hospitality is still needed.

Standing Members: Nothing to report.

Gift Wrap Chair:

- Elissa called the Westfield Mall contact and left her a message about setting up a meeting to discuss the band holiday gift wrap fundraiser.

Banquet Chair:

- Hunter Steakhouse increased the price of each meal by \$1.00 this year. However, we charged \$1.00 more per person this year to compensate for that increase. The banquet ticket price went from \$16.00 per person in 2016 to \$17 per person in 2017.

- We had to pay to print the 2017 banquet programs. This printing was an additional expense that we did not have in previous years.

- There were a few people who paid for or requested to purchase a 2016-2017 CHS Band Slideshow DVD. Since the DVDs sold out, more will need to be copied. Jon McGuffin volunteered to make additional copies of the DVD. Elissa will give him a master copy and blank DVDs to use.

Spirit Wear:

- Maia Masamoto designed the show shirts. The show shirts are free for all students. Parents and others can purchase the show shirts for \$15.00 each. If more show shirts need to be ordered, there is a two week turn around time.

- Spirit wear should arrive the Wednesday before the end of band camp. Spirit wear will be sold at the potluck.

- Dana and Paula will sell spirit wear in front of the stadium during each varsity home football game.

Alumni Chair:

- Jon will no longer be the Alumni Chair. Kelly spoke with alumni parents Sandra Alston and Kathy Ummel about taking on the position of Alumni Chairs. Sandra and Kathy still need to confirm.

6) Old Business: Nothing to report.

7) New Business:

- Moving forward, the band booster board meetings will be at 7:00 p.m. on the first Wednesday of each month. If there is no school during the first week of a month, then the board will meet on the second Wednesday of that month.

- Volunteers are needed to review the bylaws. Julia volunteered to do this.

- Mr. Manzi needs to be reimbursed \$129.00 for a truck rental that he used to pick up the Clock prop from Vista Murrieta High School. Julia made a motion to refund Mr. Manzi \$129.00 for the truck rental. Mary second. Motion passed.

•Charging admission for concerts: The proposal is that for each family that donates the full suggested donation of \$550, they will receive two free tickets to attend each of the three concerts during the 2017-2018 school year (holiday concert, pre festival concert, spring concert). Also, this year we will start charging a general admission ticket price of \$10 per person to attend the CHS band concerts.

•Band Camp

-Will we ask parents to volunteer to bring lunches for band camp staff? The board discussed this and the majority voted to create a SignUpGenius so that parents can sign up to bring lunches if they want.

-Parent volunteers are needed to collect and take apart packets during the first few days of band camp. Kelly, Cathy and Elissa volunteered to do this. The Square will be available when students drop off their band packets in case parents want to pay with a credit card. TJ will obtain the Squares.

-Elissa is going to reserve Monroe Street Pool for one afternoon after band camp. She will reserve it from 3:30 to 5:00 p.m. The day will be announced once the pool has been reserved. Each student will pay \$2.00 to swim.

-Band Camp Potluck: Students will eat first, then alumni and parents. There will be a general meeting after the potluck. Then the students will perform. Mr. Manzi is requesting that those who need tables for the potluck, please let him know how many so he can reserve them.

-There is a request for recycling trashcans to be out during the potluck.

•The first football game will be on Friday August 25th. An email will be sent out with information about this.

Meeting adjourned at 7:58 p.m.