

CHS Band Booster Board Meeting Minutes December 5, 2018

Attendees:

TJ Jeremiah, Cathy Jain, Alissa Mireles, Sally Araujo, Elissa Kuznik, Dina Masamoto, Libby McGuffin, Jon McGuffin, Jason Ferber, Janelle Scheftner, Peter Manzi

CHS Band Booster Board Meeting Agenda

Meeting called to order at 7:05 p.m.

Director's Report:

- The encore show was a nice wrap up to the marching season.

- The holiday jazz band has already performed several gigs. They have a couple more scheduled. This Friday they will perform in the Village. They are also scheduled to perform at AOMS.

- Winter guard and winter drumline have already had their informational meetings and have started auditions. Drumline may need to turn away students because there are not enough instruments.

- The holiday concert is on Tuesday, December 18th at the CHS gym. Eric Flessy made the concert flyer. Libby made copies of the flyer to pass out. Information about the concert is also on Facebook. Presale ticket forms go home tomorrow. Sally and TJ will sell tickets at the ticket box outside the gym at 6:00 p.m. on the concert night. Color guard will run the bake sale. The entrance to the gym will be upstairs.

- Wind ensemble will go on their middle school recruiting tour the week after winter break.

- Gretta put together an information page requesting donations from local businesses. She and several band students took these flyers to businesses in the Village on Monday, December 3rd after school.

- Kym and Kendall attended the City Grant meeting.

- CEF came through with grants for the coaches' salaries. Like in previous years, choir gave their portion of the CEF grant to band in exchange for piano tuning.

- CHARMS is coming out with a new version. It will have format changes and also correct the communication tab. When Google did a security update, Gmail addresses were blocked in CHARMS. The new version seems more navigable. Mr. Manzi will start using the CHARMS communication tool next year.

Officer and Chair Reports

President: Nothing to report.

Exec VP: Nothing to report.

Treasurer:

- The current treasurer's report was shared.

- There is a \$36,219 balance in the booster bank accounts. Direct donations are currently less than budgeted for the year.

- Jason made a motion to approve the current treasurer's report. Cathy second. Treasurer's report approved.

Secretary:

- Dina made a motion to approve the November 7, 2018 band booster board meeting minutes. Jason second. Minutes approved

VP Communications: Nothing to report.

VP Ways & Means:

- There are currently 3 shoe fundraiser organization options that the band can use.

Option 1: Funds to Org is out of Florida. The goal is 2,500 pairs of donated shoes = \$1,000 for 60 days of time to collect the shoes. The organization can take up to 45 days after the fundraiser ends to pick up the donated shoes. This organization provides bags and rubber bands. They will pick up the shoes for free if there are more than 100 bags. If there are under 100 bags, then they charge \$250 for shoe pick up.

Option 2: Angel Bins is out of Los Angeles. This organization has less requirements than Funds to Org. Janelle will look into this as an option

Option 3: Through Shoes with Heart is an organization that orchestra has worked with.

Janelle will chose one of these shoe donation organizations and get the process started on this band fundraiser.

VP Publicity: Nothing to report.

VP Uniforms: Nothing to report.

VP Transportation: Nothing to report.

VP Drumline:

Winter drumline will need drivers to pull the big trailer. Jason will schedule a parent driver for each of the competition dates.

VP Guard: Nothing to report.

VP Travel: Nothing to report.

Freshman/New Parent Liaison: Nothing to report.

Hospitality: Nothing to report.

Banquet Chair: Nothing to report.

Gift Wrap Chair:

- Janelle, Elissa & Dina met. Janelle ordered supplies and set up the SignUpGenius for parents and students to sign up. Parent volunteers are also needed to clean up on December 26th.

- Libby & Jon will take care of cash drop off and pick up. The booth will need \$200 cash at the beginning of each of the two days.

- The gift wrap booth will be set up in the empty Kay Jewelers store in the mall. The mall is providing tables, chairs and tablecloths. Janelle will make banners/signs. There are 3 Squares that can be used for credit card payments.

- On Wednesday, December 19th, Elissa will come to CHS during concert band class to teach students how to wrap gifts.

Spirit Wear: Nothing to report.

Alumni Chair: Nothing to report.

New Business:

Jason made a motion to add an amendment to Article V, Section 1A of the CHS Band Booster By-laws to include the Treasurer as part of the executive board. Libby second. Motion passed.

Meeting adjourned at 8:29 p.m.