

CHS Band Booster Board Meeting Minutes October 3, 2018

Attendees:

TJ Jeremiah, Cathy Jain, Alissa Mireles, Sally Araujo, Janelle Scheftner, RuthAnn Schaeffer, Tricia Fairbanks, Libby McGuffin, Jon McGuffin, Elissa Kuznik, Marisol Gonzalez, Karri Skelton, Jason Ferber, Peter Manzi

CHS Band Booster Board Meeting Agenda

Meeting called to order at 7:03 p.m.

Director's Report:

- Homecoming is on Friday, October 5th. The Lancer Day Parade starts at 2:00 p.m. in the Village. Jason and Rob will bring the trailers. Shakira has chaperones scheduled. There is only one bus that will make three trips to bring all the students from CHS to the Village and back. The band will perform with cheer and dance during the Homecoming game.

- Friday, October 12th is picture day and preview night. Practice is from 3:00 to 4:00 p.m. and then students will get into uniforms at 4:00 p.m. There is a new photographer this year. Families can prepay for photos online or students can bring their envelopes with payment on picture day. However, all students who order photos must bring their envelopes on the 12th. They will take the full band photo at 4:30 p.m. Individual and sectional photos will be at 5:00 p.m. Anchor Audio will also be there to take photos for their advertising. Parents who will help push on pit equipment can meet with Tollak and Jason before 6:00 p.m. to get information about this. The Square will be needed for spirit wear reorders. The trailers will be behind the gym so that uniform racks can be put in there after the preview show.

- Saturday, October 13th is the Rancho Buena Vista Field Show Competition. Practice will be at CHS at 1:00 p.m. CHS performs at 6:00 p.m. at RBV. Chick-fil-A dinner orders can be made through CHARMS. A separate RBV competition email blast will be sent out.

- There will be a full day rehearsal on Saturday, October 20th.

- Mr. Manzi reserved the new gym for the holiday concert on Tuesday, December 18th, however the band is still open to other venue options.

Officer and Chair Reports

President:

- Donor recognition - TJ priced plaques for large donors such as Datron. It would cost \$70 per plaque. Cathy made a motion to approve the purchase of plaques for large donors. Jason second. Motion approved. The band plans to present a plaque to Datron at the holiday concert.

- TJ left a message with the pastor of the Carlsbad Community Church about the May 31st spring concert date. He is waiting for a call back.

- Janelle made a motion to adopt the new Band Booster By-laws. Ruthann second. Motion approved.

Exec VP: Nothing to report.

Treasurer:

- The current treasurer's report was shared.

- The 2017-2018 net revenue of \$4,440 was transferred to the new Operating Reserve Account.

- Dina has \$1,500 in cash from discount card sales to give to the treasurer.

- Guard money is "in and out". Guard parents donate money and then that money is used for color guard gear.

- Cathy made a motion to approve the current treasurer's report. Jon second. Treasurer's report approved.

Secretary:

- Tricia made a motion to approve the September 5, 2018 band booster board meeting minutes. Elissa second. Minutes approved

VP Communications:

- Recognizing volunteers - Send Kym volunteer names and she will add these names to the "Thank you" section of the weekly email blasts.

VP Ways & Means:

- Janelle will follow up with the Union Tribune about their fundraiser.

- What should the band do with about 130 extra discount cards?
Some ideas – Sell cards at the October 12th preview show. Sell cards at the winter concert. Give cards to CHS teachers and support staff. Sell cards at the middle school band night. Use cards as door prizes. Winter drumline and guard students can sell them.

- See's Candy fundraiser will start at the beginning of November.

- Karma Bass is working on the \$2,500 Carlsbad Community Arts Grant.

- In lieu of using personal credit cards to pay for band expenses and then getting reimbursed from the booster club, can there be a band debit or credit card? Mr. Manzi will talk to Amanda Waters about this.

VP Publicity: Nothing to report.

VP Uniforms:

- Bungee cords are needed to keep the shako boxes from moving when being transported on the uniform racks.
- Rob offered to exchange the current uniform cart wheels for bigger wheels.

VP Transportation:

- Band is going to purchase a trailer from choir. Rob will take it to WOT to be checked out. It will be purchased for \$3,000 and with repairs, it will cost under \$6,000. This will be a non-profit to non-profit sale so a VIN number is needed, however the VIN number has worn off and needs to be put back on. Once that is done, registration will be final.
(Update on October 12th – Rob had the trailer checked out and it has a cracked frame. Because of this, the band decided not to purchase the choir trailer and will continue looking for one to purchase. For now, a box truck will be rented for each competition.)
- The old trailer has been revamped and now has a 2nd story to store instruments.
- Jason will create a SignUpGenius for volunteers to sign up to help with loading and unloading at CHS and competitions. Volunteers who sign up can also give their phone numbers if they want to be notified when trailers arrive back at the school so they can come help unload.
- TJ looked into insurance for the trailers. The band boosters own the trailers, and it costs \$10 a year to register them. Everything that goes in the trailers is owned by the District and insured in transit. Because of the low value of the trailers themselves, a decision was made not to insure the trailers.

VP Drumline:

- The winter drumline schedule is now on the band website.

VP Guard:

- The winter guard schedule is now on the band website.

VP Travel: Nothing to report.

Freshman/New Parent Liaison: Nothing to report.

Hospitality: Nothing to report.

Banquet Chair:

- Mr. Manzi will check if the gym has already been reserved for the June 7, 2019 band banquet.

Gift Wrap Chair: Position still open.

- Janelle will call the mall and try to cancel the December 14th to 17th dates that the band had scheduled and secure the December 23rd and 24th dates.

- Gift wrap supplies in the bin need to be inventoried.

Spirit Wear: Nothing to report.

Alumni Chair: Nothing to report.

New Business: Nothing to report.

Meeting adjourned at 8:33 p.m.