

## **CHS Band Booster Board Meeting Minutes February 6, 2019**

### **Attendees:**

TJ Jeremiah, Cathy Jain, Alissa Mireles, Sally Araujo, Dina Masamoto, Janelle Scheftner, Karri Skelton, Shakira Williams, Jon McGuffin, Jason Ferber, Elissa Kuznik, Tricia Fairbanks, Ruthan` Shaeffer, Peter Manzi

### **CHS Band Booster Board Meeting Agenda**

**Meeting called to order at 7:08 p.m.**

#### **Director's Report:**

- The Phoenix trip will take place before the next board meeting.
  
- Winter guard got their first classification last weekend. Their next competitions will be on February 16<sup>th</sup> at Mission Hills High School and March 2<sup>nd</sup> at Great Oaks High School.
  
- Winter drumline has their first competition in Temecula this Saturday, February 9<sup>th</sup>.
  
- Lesley will drive to Anaheim this Friday, February 8<sup>th</sup> to pick up the drumline uniforms so that they can wear them on Saturday. Since the uniforms will be picked up, shipping will not be charged now.
  
- Jazz band practice started after school today.
  
- The winter concert will be on March 13<sup>th</sup> in the CHS gym. The Art Department will display art at the winter concert.
  
- There is a special CUSD board meeting scheduled tonight and CAC renovations will be discussed at this meeting. Currently, no work in the CAC has started yet. Work was halted because the district was told that renovations in the CAC need to be ADA compliant, which then increased the cost of renovations to 60% more than the original quote. A decision will need to be made at this CUSD board meeting to either move forward with the complete ADA compliant renovations or only do cosmetic repairs at a significantly lower cost. We will not know a definite decision until the end of their board meeting tonight.  
Update: By the end of the band booster board meeting, the CUSD board meeting had ended. The CUSD board voted 4-1 to only do cosmetic upgrades to the CAC. Also, they decided to increase their staffing from 1 ½ people to 2 ½ people that would work at both facilities (CAC and Sage Creek High School theater). The District will do the cosmetic upgrades and may possibly open the CAC by April 2019. They will consider using Prop HH money in several years to do the major renovations and ADA modifications.

## **Officer and Chair Reports**

### **President:**

- All current board members will be returning to their same positions for the 2019-2020 school year with the exception of the following positions: Secretary, Assistant Ways & Means, Gift Wrap Chair, Publicity, Banquet Chair, and Alumni Relations. These positions will need to be filled.

- Possible ways to fill open board positions:

- Reach out to parents who show interest.

- Hold a coffee/dessert social in mid May for parents of incoming freshman to introduce them to the board and talk to them about open positions.

- Kym can send out an email blast with information about open board positions and a description of responsibilities.

- Announce the open board positions at the March 13<sup>th</sup> concert.

**Exec VP:** Nothing to report.

### **Treasurer:**

- The current treasurer's report was shared.

- Sally created a new 2018-2019 Budget & Cashflow Forecast spreadsheet. Amounts listed in red show a negative amount over what was budgeted and money in black is the budgeted amount spent or a surplus.

- Because we did not have a quorum at the January 9, 2019 meeting, we could not approve the January 9, 2019 Treasurer's Report, so at this meeting Dina made a motion to approve the January 9, 2019 Treasurer's Report. Jason second. Treasurer's Report approved.

- Dina made a motion to approve the February 6, 2019 Treasurer's Report. Ruthan second. Treasurer's Report approved.

### **Secretary:**

- Because we did not have a quorum at the January 9, 2019 meeting, we could not approve the December 5, 2018 board meeting minutes, so at this meeting Cathy made a motion to approve both the December 5, 2018 and the January 9, 2019 booster board meeting minutes. Jason second. Minutes approved.

**VP Communications:** Nothing to report.

**VP Ways & Means:**

- \$385 was earned through the shoe drive fundraiser.
- \$260 was earned through the Valentine's Day See's Candy fundraiser.
- The Zumbathon fundraiser date is still to be determined, but will possibly be in April.
- Band family hosts are needed for Austrian students. The band will receive \$200 per host family.
- Janelle will look at scheduling restaurant night fundraisers on early release Mondays.
- The Union Tribune fundraiser revenue will be less than originally budgeted.

**VP Publicity:** Nothing to report.

**VP Uniforms:**

- The uniform carts need new caster wheels. TJ will find out how much it will cost to do this. Maybe ASB money could be used to pay for these new wheels.

**VP Transportation:** Nothing to report.

**VP Drumline:**

- Tollak wants the caster wheels on the timpani drums to be able to turn and lock. Jason is going to change the wheels on the timpanis and put 4 new ones on each timpani drum. 16 wheels total are needed which might cost about \$500. This money will come from the Equipment Maintenance line item. There is \$400 left in that line item. If more than \$400 is needed, then the board will make a motion to allocate more money for these wheels.
- A floodlight is needed. Jason will talk with Tollak about the battery powered one that Tollak just bought. Tollak paid \$60 for the light.

**VP Guard:**

- Karri would like to plan a color guard trip to Anaheim next year. She would like to discuss this more at a later time.

**VP Travel:** Nothing to report.

**Freshman/New Parent Liaison:** Nothing to report.

**Hospitality:** Nothing to report.

**Banquet Chair:** Nothing to report.

**Gift Wrap Chair:** Nothing to report.

**Spirit Wear:** Nothing to report.

**Alumni Chair:** Nothing to report.

**New Business:**

- Percussion Tech Salaries – Coaches salaries have now moved from stipend pay to hourly pay. \$1,500 over what was budgeted is needed to pay the hourly techs from now until the end of the year. This would cover their time coaching winter drumline, winter guard, and guard & drumline auditions. Jon made a motion to increase the coaches salary line item by \$1,500. Shakira second. Motion approved. Now \$1,500 will be moved from the Instructional Expense Percussion Stipend line item to an Hourly Pay line item.

**Meeting adjourned at 8:45 p.m.**